

**NIPRO MEDICAL SOUTH AFRICA PROPRIETARY LIMITED'S
EXTERNAL PRIVACY NOTICE - SOUTH AFRICA**

- 1 This Privacy Notice (the “**Privacy Notice**”) sets out how we at Nipro Medical South Africa Proprietary Limited (“**Nipro Medical**” or “**we**”, “**our**” or “**us**”), **situated at Unit 2 Howick Gardens, Waterfall Office Park, Vorna Valley, Midrand, Gauteng, 1686, South Africa**, handle the personal information (including special personal information) that we process when you, as a data subject, visit our webpages, purchase our products or services, enrol in one of our email services, request for information, register on our websites, participate in a promotion, loyalty or rewards program, use any of the other interactive portions of our websites, communicate with us through social media, by phone, through conferences, workshops, or other events, or in connection with an actual or potential business or employment relationship with us.

- 2 **Questions about this Privacy Notice**

If you have any questions or queries about this Privacy Notice, Nipro Medical’s privacy practices, or if you would like us to update information you have provided to us, please contact our Information Officer at:

Name: Mr Andre Laas

Contact No.: 011 431 1114

E-mail address: info-sa@nipro-group.com

3 Terminology

Please familiarise yourself with the following words and phrases as they have particular meanings in terms of the Protection of Personal Information Act No. 4 of 2013 ("**POPIA**") and are used throughout this Privacy Notice:

Term	Definition
Personal Information	<p>Information about an identifiable, living, natural person, and in so far as it is applicable, an identifiable, existing juristic person, including –</p> <ul style="list-style-type: none"> • information relating to the race, gender, sex, pregnancy, marital status, national, ethnic or social origin, colour, sexual orientation, age, physical or mental health, well-being, disability, religion, conscience, belief, culture, language and birth of the person; • information relating to the education or the medical, financial, criminal or employment history of the person; • any identifying number, symbol, email address, physical address, telephone number or other particular assigned to the person; • the biometric information of the person; • the personal opinions, views or preferences of the person; • correspondence sent by the person that is implicitly or explicitly of a private or confidential nature or further correspondence that would reveal the contents of the original correspondence; • the views or opinions of another individual about the person; and

	<ul style="list-style-type: none"> the name of the person where it appears with other personal information relating to the person or where the disclosure of the name itself would reveal information about the person.
Special personal information	<p>Information relating to a data subject's:</p> <ul style="list-style-type: none"> Racial or ethnic origin; Political opinions and persuasion; Religious beliefs or beliefs of a similar nature; Trade union membership; Physical or mental health or condition; Sexual life or sexual orientation; Offences or alleged offences or information relating to any proceedings for offences committed or allegedly committed; or Biometric data allowing or confirming the identification of a person.
Processing	Any operation or activity or set of operations whether or not by automatic means concerning personal information, including the collection, receipt, recording, organisation, storage, updating or modification, retrieval, alteration, consultation or use, dissemination by means of transmission, distribution or making available in any other form, merging, linking, as well as restricting, erasure or destruction of information.
Data Subject	The individual or juristic person to whom the personal information relates.

4 The type of information that Nipro Medical may process about you

4.1 The types of personal information, including special personal information, we may hold about you include, but are not limited to:

4.1.1 personal and contact information (such as your name, residential, postal or email address, and phone number);

4.1.2 business contact information (such as job title, department and name of organisation);

4.1.3 professional or recruitment related information (such as your qualifications, employment history, citizenship or residency status, criminal history);

4.1.4 other information you choose to provide in connection with an employment application (such as your gender and ethnicity);

4.1.5 payment and banking details (including payment card number, expiration date, and billing address);

4.1.6 shipping information (including the shipping address, distributor and phone number);

4.1.7 username and password for the account you may establish on our websites and/or Nipro online training portal;

4.1.8 content (such as photographs and comments);

4.1.9 information about you, your physical condition or your health which may be provided to us by you or your health providers to enable us to manufacture or improve our products;

4.1.10 information generated by us in the course of managing our relationship with you, such as a history of our interactions with you, your purchases from us and information about your use of our products;

- 4.1.11 information in connection with your interactions with pages you visit on our websites, such as your IP address, browser type, device used to access our websites, your preferences and information you clicked on our websites; and
- 4.1.12 other information (such as demographic data, and shopping behaviours and preferences).
- 4.2 Please note that the provision of your personal information, including your special personal information, to Nipro Medical is voluntary, however, in certain circumstances a failure to provide us with the requisite information may mean that we are unable to provide you with certain services or goods or process your application for employment with Nipro Medical.

5 Purposes for which we process personal information

Nipro Medical processes personal information, including special personal information, for a number of reasons including, but not limited to, –

- 5.1 providing requested services and goods;
- 5.2 managing commercial relationships with our clients;
- 5.3 marketing, advertising and public relations;
- 5.4 research and product development;
- 5.5 managing dispute resolution;
- 5.6 creating and managing supplier and customer relationships;
- 5.7 managing contracts, orders, deliveries, invoices and accounting;
- 5.8 sending quotation estimates;
- 5.9 ensuring the security of our business which may include the use of CCTV cameras, telephone recording or monitoring IT systems;

- 5.10 general human resource and finance functions including those obligations imposed by legislation;
- 5.11 to assess a candidate's suitability for employment by Nipro Medical during our recruitment process; and
- 5.12 to allow proper functioning of our website which includes, amongst others, proper display of content, interface personalisation and ensuring that the website is safe and secure to protect against misuse.

6 Legal grounds for processing personal information

In South Africa, POPIA requires us to process personal information, including special personal information, we hold about you lawfully and in a reasonable manner that does not infringe your privacy rights as a data subject. The basis for us processing your personal information, including special personal information, for the abovementioned purposes may be where –

- 6.1 you have provided your consent;
- 6.2 it is necessary for the performance of a contract with you;
- 6.3 the processing is necessary for our compliance with our legal obligation; or
- 6.4 the processing is in our legitimate interests of operating and promoting our business.

7 Disclosure of personal information relating to data subjects

We intend to keep your personal information, including special personal information, confidential, in compliance with our legal obligations. We do not sell, rent, trade or otherwise disclose any personal information, including special personal information, to third parties other than as described in this Privacy Notice, for the purposes described above, or as we disclose to you at the time the information is collected. We may disclose your personal information, including special personal information, in accordance with, and where permitted by, applicable law:

- 7.1 to our subsidiaries, branches or associated offices;
- 7.2 in order for us to comply with our legal obligations, e.g. where we are required to disclose certain information to tax authorities or where we are required to respond to requests by law enforcement;
- 7.3 to protect the security or integrity of our business, including our databases and systems as well as the safety of our employees, customers and website visitors;
- 7.4 to any of our outsourced vendors, suppliers or distributors to facilitate the provision of contracted services or goods or to provide expanded services to our customers and website visitors;
- 7.5 for the purposes of facilitating a purchasing transaction with one of our distributors or dealers;
- 7.6 for the purposes of a joint venture, collaboration, financing, sale, merger, reorganisation, change of legal form, dissolution or similar event; and/or
- 7.7 to any other third party, where you have provided your consent.

8 Security measures used to protect personal information

- 8.1 Nipro Medical takes appropriate physical, technical and organisational security measures designed to safeguard and secure any personal information, including special personal information, that you provide to us. We contractually require that service providers who handle your personal information for us do the same. These measures include:
 - 8.1.1 measures to ensure that your personal information, including special personal information, can be accessed only by authorised personnel for the purposes set forth in this Privacy Notice;
 - 8.1.2 measures to protect personal information, including special personal information, against unauthorised access, accidental or unlawful

destruction, accidental loss or alteration, unauthorised or unlawful storage, processing, access or disclosure;

- 8.1.3 measures to identify vulnerabilities and internal and external risks with regard to the processing of personal information, including special personal information, in systems used by Nipro Medical;
 - 8.1.4 appropriate safeguards against the vulnerabilities and risks identified;
 - 8.1.5 regularly verifying that the implemented safeguards are effectively implemented; and
 - 8.1.6 measures to ensure that the safeguards are continually updated in response to new risks or deficiencies in previously implemented safeguards.
- 8.2 Nipro Medical, on a regular basis, reviews the security controls and related processes to ensure that personal information, including special personal information, that it hold, is secure.

9 International transfer of personal information

We may disclose or transfer your personal information, including special personal information, to a third party situated in a country outside South Africa for further processing in accordance with the purposes set out above. In particular, your personal information, including special personal information, may be transferred throughout the Nipro Medical group of companies. In these circumstances we will, as required by section 72 of POPIA, ensure that your privacy rights are adequately protected by organisational, technical, contractual and/or other lawful means.

10 Retention of personal information

Your personal information, including special personal information, will not be retained for longer than required to fulfil the purpose for which the information was collected or for a period of time thereafter as required by applicable local law or where we have a legitimate and lawful purpose for retaining such information. In certain circumstances, Nipro

Medical will, with consent from candidates, retain applications of unsuccessful employment-related candidates for a reasonable period after the application process to enable us to contact such candidates if another suitable position arises or to comply with our legal obligations.

11 Data subjects' rights

11.1 In terms of POPIA, you have the following rights as a data subject -

- 11.1.1 the right of access to personal information, including special personal information relating to you;
- 11.1.2 the right to have the processing of your personal information, including your special personal information restricted;
- 11.1.3 the right to object to the processing of your personal information, including your special personal information;
- 11.1.4 the right not to be subject to decisions based solely on automated processing of your personal information and/or special personal information;
- 11.1.5 the right to have inaccurate personal information, including your special personal information, corrected; and
- 11.1.6 the right to have personal information, including your special personal information destroyed and/or deleted.

11.2 For more information on how to request for access to or a correction or deletion of the information we hold about you, please contact our Information Officer, who's details appear above in paragraph 2.

12 Links to other websites

Our websites may contain links to other websites. Nipro Medical is not responsible for the privacy practices or the content of unaffiliated third-party websites. To help ensure

the protection of your privacy, we recommend that you review the privacy policy of any website you visit via a link from any of our websites.

13 Updates to our Privacy Notice

We may at any time in our sole discretion revise or update this Privacy Notice. We will indicate at the top of the Privacy Notice when the Privacy Notice was most recently updated. All changes are effective immediately when they are posted and apply to all access to and use of our websites thereafter. If you object to any modification, your sole recourse is to discontinue using our websites and providing us with your personal information.

14 Cookies

In order to collect certain information described in this Privacy Notice, we may use cookie technology on our websites. A cookie is a small text file which is sent to your browser and stored on your computer's hard drive, mobile phone or other device. Session cookies make it easier for you to navigate our websites and expire when you close your browser. Tracking cookies remain longer and help in understanding how you use our websites and enhance your user experience. You can set your browser to notify you when you receive a cookie. This enables you to decide if you want to accept it or not. However, some of the services and features offered through our websites may not function properly if your cookies are disabled.